

## Winterbourne Down Carnival Committee

Annual General Meeting 2023 Monday 25<sup>th</sup> September 8.00pm in Bethesda Church Hall

### Minutes of Meeting

#### **Present:**

John Turner	(JT) (Chairman)
Liz Perrins	(LP) (Secretary)
Abigail Wilson	(AW) (Treasurer)
Steve Daniels	(SD) (Infrastructure Officer)
Charlotte Bowden	(CB) (Food and Beverage Officer)
Pete Allchorne	(SJ) (Licensing Officer)
Karen King	(KK) (Income Generation Officer)
Kate Allchorne	
Ben Long	

#### **Apologies**

Fred Smith	(FS) (Bethesda church representative)
Sheila Rickard	(SR) (All Saints Church Representative)
Kathryn Hopes	(KH) (Publicity Officer)
Sarah Edwards	(SE) (Stalls Officer)
Michelle Anderson	

#### **1. Introduction from Chair**

Welcome all. Disappointing that no one from the public attends but an AGM must take place and be finalised and published.

#### **2. Minutes of the 2022 AGM and any outstanding actions – see**

<https://www.winterbournedowncarnival.co.uk/agm2022/>

Signed off

#### **3. Chairman's report for 2023**

What a brilliant Carnival. Thank you to all for great team work, good will and efforts to make it such a success and all done with cheerfulness. The footfall was in the 1000's and we are nearing saturation point.

This year it would be good to look at new attractions, food and drinks, good outlets for people to spend their money. Nic was a great contact for St Peters Hospice and helped greatly. We need to be mindful of this when choosing next year's charity.

Particularly pleased with the Songs of Celebration. A good turnout and service. We need to ask the Ministers to focus on community and carnival when giving the address.

#### **4. Treasurer's report for 2023**

A great year – we raised £5000 income through sponsorship from the Crosshands and Bens Reclamation and the South Glos Grant. This was an increase of £1000 from last year.

The Raffle was the best we have ever held and sold out early. Look to increase ticket numbers next year.

To run the Carnival this year costs were around £4000 and this was an increase on previous years, but there were more outgoings and the general cost of things has increased.

Donations to the churches and St Peters were £4000, we have never donated so much before which is fantastic.

This leaves us with £3000 in the accounts going forwards but some items need to be purchased such as more tables and a PA system.

Note that some food outlets have not donated further than the £50 fee and the generator money hasn't been refunded but may have been used to secure next year's booking. An outstanding bill to the pipers also needs to be paid.

Note for this year – Limit cash, so pay up front via BACS and agree a set fee for food caterers.

## **5. Amendments to the Constitution**

- a. None

## **6. Election of Officers for 2023-24**

- a. **Chair – Nomination John Turner**
- b. **Vice Chair – Nomination Pete Allchorne**
- c. **Secretary – Nomination Liz Perrins**
- d. **Treasurer – Nomination Abi Wilson**
- e. **Activities – Nomination Ben Long**
- f. **Licencing – Nomination Pete Allchorne**
- g. **Publicity – Nomination Kathryn Hopes**
- h. **Stalls – Nomination Sarah Edwards**
- i. **Infrastructure – Nomination Steve Daniels**
- j. **Food and Beverages – Nomination Charlotte Bowden**
- k. **Income Generation – Nomination Karen King**
- l. **Sustainability – Vacant**

All nominees accepted their nominations.

## **7. Appointment of an Examiner for the accounts**

Abi has done a great job with the accounts and Keith is happy to continue with this role.

- a. **Nomination – Keith Middleton**

Accepted and Fred to organise a small gift of thanks.

## **8. Confirmation of donations to 2023 chosen charities**

St Peters Hospice - £3,533.17 – including £2500 donation, collection from Songs of Celebrations, raffle money, collection buckets, SPH stall etc.

All Saints Church - £750

Bethesda Methodist Church - £750

## **9. Carnival 2024**

- a. **Shall we have one? Yes**
- b. **General Discussion**

The Raffle was a big success and it would be good to look for some experience prizes as well. John investigated the Spitfire flight but starting price was £4000. This is too much. Once we have a charity

decided it may be worth enquiring to Bristol Balloons and Castle Combe to see if they donate experiences.

John has applied for the Memorial fly past but won't find out till nearer the time.

Sweet stall and Sushi Van – John will pass details to Charlotte.

Kathryn has passed on lots of stalls gathered at Chipping Sodbury Food fair to Charlotte and Sarah

Pete has a contact who makes Mexican wraps.

Liz suggested looking for Face painters, hair braiders etc. Karen has a contact for Face painting.

John suggested it would be good have a new idea for Scarecrows which can still be incorporated with the Treasure hunt. Liz suggested local organisations, schools, nursery's, Brownies etc. have an item to decorate and then we place in gardens around the village. The carnival can purchase the item and will hopefully increase footfall on the Sunday as people want to find their item. Karen suggested a Beetle and Bingo drive for the Elderly of the village with a Cream tea and Panama band. Possibly on the Sunday.

All felt that as Monday has become a big event to focus efforts on Sunday and Monday and leave Saturday free.

We need to look at alternative tea and coffee outlets and light food and not just the Church Hall. Abi suggested 3 local school PTA's run this and split the profits. Ben to speak to Giles Ogram to see if the 1<sup>st</sup> Buryside Scouts are interested.

Karen said that the Crosshands were delighted and are already on board to sponsor the Carnival next year to the tune of £1000. They have already booked bands and the flat bed. They plan to host more pop-up bars, soft drinks and burger outlets. Karen will speak to Bens Reclamation and Richard Isles for potential sponsorship.

New Carnival banners for the top and bottom of Down Road were discussed including the sponsors.

The above ideas etc will be carried forward to Committee Meetings

#### **AOB**

- Clothes Swap 3<sup>rd</sup> Nov
- Wreath Making 30<sup>th</sup> Nov

Tickets available via Facebook and the Website. Any helpers would be appreciated, especially to collect foliage for the event and clear up after the wreath making evening. All money raised to go towards hosting the Carnival in 2024.

#### **Date of next meeting**

Mon 13<sup>th</sup> Nov 2023 7.30pm

#### **Meeting Closed 9pm**