

WINTERBOURNE DOWN VILLAGE CARNIVAL



MONDAY 06 MAY 2024

THEME

'Films'

Dear Stallholder,

We are now making plans for the 2024 May Day Carnival, which is being held on Monday 06 May. We are excited to announce the theme for this year is 'Films', the ideas are endless from Star Wars, County and Western to Disney.

Charity

The chosen charity will be decided in the New Year, further details will be on the Winterbourne Down Carnival website.

Pitch information and Fees

The pitches will be positioned on Quarry View and Down Road heading towards the Cross Hands pub. Please advise if there are any special requirement which we will do our best to accommodate but cannot guarantee.

A pitch will be allocated by the Carnival Committee with a dimension of 3m x 3m for a fee of £25.00, for additional pitches there will be a fee of £20 per pitch. Please complete the return slip below. Stallholders are encouraged to bring their own tables.

If stallholders require to hire tables, two tables will be available for a fee of £10, additional tables £5 each. The committee have approximately 40 tables for hire, this will be on a first come first serve basis. If stallholders are interested in hiring table(s) please indicate by completing the return slip below.

There will be a very limited number of sockets available to access electricity, please indicate in the return slip if this is something that is required. Depending on the number of requests this may be on a first come first serve basis. A fee of £10 will be required for the duration of the event.

Deadline for pitch, table hire - 22 April 2024 - Stallholders are to note if fees are not paid 2 weeks prior to the event stallholders will not be allocated a pitch.

On receipt of fee(s) stallholders will be sent an email confirming attendance. A week prior the event stallholders will be allocated a pitch number. On the day of the carnival pitches will be marked with numbers, a pitch plan will also be available on the day.

Gazebos

Stallholders are welcome to bring Gazebo(s), however, for health and safety reasons it will be the Stallholders responsibility to ensure it does not encroach too far onto the road. There must be enough space to allow emergency services to get through. Please indicate in the response below if a Gazebo will be brought on the day and the size, this will allow for pitch planning purposes.

The carnival committee will not be hiring out gazebos.

On the day of the Carnival

Down Road will be closed from 8am until (nominally) 6pm. Stallholders setting up before then must comply with all road traffic regulations and must not obstruct through traffic. Vehicles requiring access to Down Road after 8am will need to stop at the closure point and talk to a marshal before proceeding at walking pace along Down Road. No vehicles (other than emergency vehicles etc) will be allowed into the closed area after 9am and before 4:30pm. We ask that stallholders endeavour to stock their stalls for the whole day. The road closure locations will be manned from 8am until 6pm.

If stallholders have hired tables, please make sure they are returned to the Methodist Church grounds at the end of the day to help with the clearing up.

At the end of the day a committee member will come round with a bucket to collect any donations, there is no obligation, however, the committee would very much appreciate support to raise as much money as we can for the charity (to be confirmed).

Waste Management

The carnival committee is promoting recycling and waste management therefore stallholders are encouraged to use:

- Reusable plates/cups where possible
- Biodegradable packaging e.g. vegware, wood, paper etc

We ask stallholders not to use non disposable plastic, if this is not possible, please limit the amount of disposable plastic used.

On the day recycling bins, black bins (for non-recycled waste) and clear bags (for recyclable waste) will be allocated at various locations in the area.

Due to the amount of waste that has to be collected as a result of the carnival the Committee would be grateful if stallholders could clear away their rubbish from the pitch and take it away.

Payment details

Please complete the booking details, see slip below and return to:

winterbournedowncarnival@gmail.com

Payment to be made by Bank Transfer – Please put your **name** as the bank reference to:

Sort code - 090151
Account Number – 51044503
Winterbourne Down Carnival Committee

PAYMENT ON THE DAY IS NOT POSSIBLE

Please make payment by:

22 April 2024

Wishing you all the very best.

Kind regards,

Sarah Edwards
Winterbourne Down Carnival Stall Holder Committee member
Volunteer

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STALLHOLDER DETAILS

NAME: _____

EMAIL ADDRESS: _____

PHONE NUMBER: _____

GAZEBO: YES/NO. If YES, size: _____

PLEASE PROVIDE BRIEF DESCRIPTION OF MERCHANDISE FOR SALE:

(This will ensure similar pitches are not located in the same place)

Fee summary:

Fees	Description	Qty	£
£25	Pitch (3m x 3m)		
£20	Additional pitch		
£10	*2 x tables		
£ 5	*More than 2 tables (per table)		
£10	**Electricity		
TOTAL			

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*Tables will be available first come first serve due to limited number of tables.

**Electricity will be first come first serve due to a very limited number of sockets being available.

Please return your response to: winterbournedowncarnival@gmail.com